

VISAKHAPATNAM PORT TRUST
GENERAL ADMINISTRATION DEPARTMENT
(PERSONNEL DIVISION)

EMPLOYMENT NOTICE No.08/2019, Dt.30.01.2019.

SL. No.		
1.	Name of the Post	Accounts Officer Gr.I
2.	No. of Posts	04 (Four) (03 UR + 01 OBC)
3.	Classification	Class - I
4.	Scale of Pay	Rs.9100-250-15100 (Revised scale Rs. 20600-46500)
5.	Whether Selection or Non-selection	Selection by written test followed by interview
6.	Upper Age limit	30 years (as on 01.02.2019) (in the case of employees of the Board of any Major Port Trust, age limit shall not exceed 55 years)
7.	Educational and Other qualifications prescribed for direct recruitment	<u>Essential</u> Member of Institute of Chartered Accountants of India or of Institute of Cost and works Accountants of India. <u>Desirable:</u> 2 years experience in Executive cadre in the field of Finance, Accounting in an Industrial/Commercial/Govt. Undertaking.
8.	Period of Probation (in years)	2 yrs.
9.	Method of Recruitment	By direct recruitment.

(Continued)

Other conditions:

1. The candidates should possess the requisite Age, experience and qualifications as on **01.02.2019**. Applications without enclosures of Membership Certificate from Institute of Chartered Accountants of India or of Institute of Cost and Works Accountants of India as on 01.02.2019 shall not be considered.
2. Upper age limit is relaxable to the extent of 3 years in the case of OBC Candidates and 5 years in the case of SC/ST Candidates will be allowed. The OBC Candidates have to submit the latest caste certificate regarding their OBC Status as well as exclusion from creamy layer in the proforma prescribed by the Central Government. The upper age limit is also relaxable for Government servants as per extant rules. The SC/ST Candidates have to submit the latest caste certificate.
3. Candidates, if appointed will be governed by the New Pension Scheme, which came into force w.e.f.01.01.2004 and other Rules & Regulations of Visakhapatnam Port Trust. Details will be intimated at the time of appointment.
4. Application in the model pro-forma available in Visakhapatnam Port Trust Web site www.vizagport.com be downloaded and filled in be submitted along with full particulars of Name, Address, Date of Birth, Qualifications and Experience etc., with relevant copies of Certificates, testimonials, two recent passport size photos, latest Caste Certificate whether belongs to OBC/SC/ST, duly attested should be sent through the Competent Authority of their Organization to reach **"The Secretary, Visakhapatnam Port Trust, Visakhapatnam-530 035"** on or before **20.03.2019** SUPERSCRIBING THE COVER APPLICATION TO THE POST of **Accounts Officer Gr.I**
5. Applications of those already in service should be got forwarded through their Employer duly furnishing "NO OBJECTION CERTIFICATE".
6. Depending up on the requirement, VPT reserves the right to cancel/restrict/curtail the Recruitment process without any further notice and without assigning any reasons thereof.
7. No advance copy of application from the applicant will be accepted. Competent Authority of the respective Organisation must forward every application. Those applications, which are forwarded by the Competent Authority of the respective Organisation within the due date, will only be considered.
8. Incomplete applications and applications received after due date and applications which are not forwarded by the Competent Authority of respective Organisations will summarily be rejected. In such cases, no correspondence from the applicants shall be entertained.
9. Visakhapatnam Port Trust has the every right either to conduct Written Test or to conduct interview or both depending upon the response of the candidates. If Written Test is conducted, 80 marks for Written Test and 20 marks for interview are allocated (weightage will be given to the candidates having experience in Port Sector).


SECRETARY 30/1/19

RECRUITMENT RULES FOR THE POST OF ACCOUNTS OFFICER Gr.I IN ACCOUNTS DEPARTMENT, VISAKHAPATNAM PORT TRUST

Sl. No.	Name of the post	No of posts	Classification	Scale of pay (Rs.)	Whether Selection or non Selection post	Whether the benefit of added years of service is admissible under Rule-30 of CCS (Pension Rules) 1972	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) educational Qualifications/ (c) experience for Direct recruits will apply in the case of Promotion/ absorption/ deputation	Period of probation (in years)	Method of recruitment (Whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/ absorption/ deputation, grades from which it should be made	Remarks
1.	Accounts Officer Gr.I	04 (03 UR +01 OBC)	CL-I	9100-250-15100 (revised scale of pay of Rs. 20600-46500)	Selection	--	30 yrs.	ESSENTIAL Member of Institute of Chartered Accountants of India or of Institute of Cost and works Accountants of India. DESIRABLE 2 years experience in Executive cadre in the field of Finance, Accounting in an Industrial/Commercial/Govt. Undertaking.	a) No b) No however a degree from a recognised university is essential c) No	2 Yrs.	Up to 31 st Dec-06 By direct recruitment 33.1/3% by promotion 66.2/3% After 31 st Dec-2006 By direct recruitment 66.2/3% by promotion 33.1/3%	Promotion from Accounts Officer Gr.II (existing A.O. (Cl.II) in the scale of pay of Rs.8600-14600 revised scale of pay of Rs.16400-40500 with 3 years Regular service in the grade or from Class-III employees in the scale of pay of Rs.6170-11975 (Revised scale of pay of Rs. 13600-32400 in the respective discipline of Finance Department with 05 years regular service in the grade where there are no Class-II post in the pay scale of Rs. 8600-14600 in that discipline	Existing posts of in the scale of pay of Rs.9100-15100 will be re-designated as AO GR.I

8. Educational Qualifications (Academic / Technical) as on 01.02.2019 :

Educational Qualifications	Board / University	Year of Passing	Percentage of Marks	Elective Subject

(Enclose copy of certificates)

9. Experience as on 01.02.2019.

Name of the Organisation	Joining Date	Leaving Date	Duration			Designation
			Y	M	D	

(Enclose copy of certificates)

10. Membership Certificate Enclosed: Yes/No

11. Name & Address of the Present Employer with contact no's (If any)

12. N O C submitted : YES / NO

13. VIGILANCE / ADMINISTRATIVE CLEARANCE : YES / NO

I do hereby declare that having understood contents given in the Advertisement, I submit the application and the information furnished is true and in case any of my declaration and documents attached herewith found to be un-true / bogus and if I am unable to produce relevant documents in support of the eligibility condition within stipulated time, my candidature may be cancelled at any stage of recruitment process. In the event that the any wrong statement is detected / noticed even after my appointment, I here by agree that my services are liable to be terminated without notice.

Dt. . .2019.

SIGNATURE