

GOVERNMENT OF ANDHRA PRADESH
Notification for Filling up of Backlog Vacancies of STs in Zilla Grandhalaya
Samsta in Librarian Gr.III Cadre

Collector's Rc.No.2506/2014/ A3

Dated:02/03/2016,
District: Vizianagaram.

Applications are invited from eligible S.T. Candidates for recruitment to post of Librarian Grade III under limited recruitment of backlog vacancies of S.Ts in Zilla Grandhalaya Samsta in Vizianagaram District.

Vacancies:

Sl.No	Name of the Department	Librarian Gr.III	
1	Zilla Grandhalaya Samsta	ST (G)	ST(W)
	Total	1	1

** The vacancies given are subject to decrease or increase according to circumstances.

**The notification can be cancelled or some posts can be reduced at any instance according to circumstances.

2. EDUCATIONAL QUALIFICATIONS:

1	Librarian Gr.III	Pass in Intermediate or equivalent examination with a certificate of Library Science issued by the institutions recognized by the University Grants Commission or Govt. of Andhra Pradesh.
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3. **AGE:** The applicant should have completed (18) years of age as on 01/07/2015 and should not have completed 45 years of age as on the said date.

- (i) Regular State Govt. Employees shall be allowed to deduct from their age, the length of regular service under the State Government upto a maximum of 5 years for the purpose of computing the maximum age limit subject to the limitation prescribed by the rules.

4. **SCALE OF PAY:** As per AP - Revised Pay Scales - 2015

5. Selection of candidates will be made on the basis of marks obtained in the qualifying academic examination.
Hence it is mandatory to enclose Xerox copies of Memorandum of marks in qualifying examinations.
6. Selection of an applicant by the competent authority carries with it no guarantee of actual appointment.

IMPORTANT INSTRUCTIONS

1. Applying candidates can download the detailed notification and other important instructions in respect of this recruitment through Internet @ <http://vizianagaram.nic.in>.
2. **a) All candidates apply the application only through Offline submitting the application with enclosures to the Collector, Collector's Office, Vizianagaram - 535003 by regd.post/ manually.**
b) The receipt of applications will be from 05.03.2016 to 25.03.2016
c) Last date for submission of the application to the Collector, Collector's Office, Vizianagaram is 25.03.2016.
3. All vacancies are reserved for local candidates only.
RESERVATION TO LOCAL CANDIDATES:- Reservation to the Local candidates is applicable as provided in the Rules and as amended from time to time as in force on the date of notification. The candidates claiming reservation as Local candidates should obtain the required Study certificates (from IV Class to X Class or SSC) OR Residence Certificate in the Proforma only for those candidates who have not studied in any Educational Institutions as the case may be. The relevant certificates may be kept ready with authorized signature to produce as and when required.

DEFINITION OF LOCAL CANDIDATE:

- i). "LOCAL CANDIDATE" means a candidate for direct recruitment to any post in relation to that Local areas where he/she has studied in Educational Institution(s) for not less than four consecutive academic years prior to and including the year in which he/she appeared for S.S.C or its equivalent examination. If however, he/she has not studied in any educational institution during the above four years period, it is enough if he/she has resided in that area which is claimed as his/her local area during the above said period.
- ii). In case Candidate does not fall within the scope of above then, if he/she has studied for a period of not less than seven years prior to and inclusive of the year in which he/she has studied SSC or its equivalent, he/she will be regarded as local candidate on the basis of the maximum period out of the said period of seven years and where the period of his/her study in two or more local areas are equal, such local area where he/she has studied last in such equal periods will be taken for determining the local candidature. Similarly, if he/she has not studied during the above said period in any Educational Institution(s) the place of residence during the above period will be taken into consideration and local candidature determined with reference to the maximum period of residence or in the case of equal period where he/she has resided last in such equal periods.
- iii). If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution(s) where he/she has studied during the said 4/7-6 year period. If, however, it is based on residence, a certificate should be obtained from an officer of the Revenue Department not below the rank of a Mandal Revenue Officer in independent charge of a Mandal.
- iv). If, however, a candidate has resided in more than one Mandal during the relevant four/seven years period but within the same District or Zone as the case may be separate certificates from the Mandal Revenue Officers exercising jurisdiction have to be obtained in respect of different areas.

NOTE : RESIDENCE CERTIFICATE WILL NOT BE ACCEPTED, IF A CANDIDATE HAS STUDIED IN ANY EDUCATIONAL INSTITUTION UPTO S.S.C. OR EQUIVALENT EXAMINATION. SUCH CANDIDATES HAVE TO PRODUCE STUDY CERTIFICATES INVARIABLY.

Candidates are advised to refer provisions of the PRESIDENTIAL ORDER 1975 in this regard

4. Copies of documents enclosed to the application form should be strictly attested. Unattested documents will not be considered.
5. Candidates must make arrangements to see that communications addressed to them at the addresses stated in their applications are re-directed if necessary. Every effort will be made to take account of changes in candidates address but cannot accept any responsibility in this matter.
6. Candidates claiming to have rendered regular Govt. Service have to produce evidence in support of their claim for availing age relaxation.
7. If study / residential certificate is not produced by the candidate when required to be produced, he / she will be treated as NON LOCAL.
8. An applicant will be disqualified who attempts to canvas or to bring influence to bear on the District Selection Committee personally or by a letter. The same penalty will be imposed if any relative, friend, patron, official or other persons attempts to influence the Collector on behalf of the applicant.
9. Application in which any portion of the required information is not correctly and completely given will be summarily rejected.
10. Application which is received after the due date will be summarily rejected.
11. Application in respect of which prescribed documents and certificates in proper form is not received after the due date will be summarily rejected.
12. Application from persons in the service of the Indian Union of a State in India or in the employ of local bodies whether they are permanent or approved probationers or probationers or holding the appointment on temporary or officiating basis which are not sent through the authority competent to appoint them in the posts which they are holding will be summarily rejected.
13. Two passport size copies of recent Photographs should be enclosed to the application one of which should be pasted to the application form in the space provided and the other copy should be firmly attached to the application form. Each copy of photograph should be signed by the candidate in ink on the front side.
14. Every application should be accompanied by a self addressed and a stamped (Rs.5.00) envelope of the Size of 12x28 Cms.

CHECKLIST OF THE CERTIFICATES TO BE ENCLOSED ALONG WITH APPLICATION

- 1) The application with enclosures should be submitted in an envelope addressed to the **Collector, Collector's Office, Vizianagaram, Vizianagaram - 535003** and can be submitted by Regd. Post or manually at O/o Collector's Office, Vizianagaram.
- 2) The name of the post applied (Librarian Grade-III) and the name of the notification (ST Backlog Limited Recruitment- 2016) should be strictly super scribed on the envelop.
- 3) Date of Birth Certificate ie., SSC Certificate / Birth Certificate issued by Competent Authority
- 4) Integrated Caste Certificate issued by Tahsildar or Revenue Divisional Officer as applicable.
- 5) Educational Certificates
 - 1) Intermediate marks sheet
 - 2) Total Marks obtained in qualifying examination i.e., in Certificate of Library Science
 - 3) Pass certificates of higher educational qualifications if any.
- 6) Nativity particulars.
 - 1) School Study Certificates from 4th to 10th Classes.
 - 2) In case candidate has not studied in any school, then he has to produce residence certificate issued by Tahsildar for the period of 7 years from 4th class up to completion of SSC or equivalent examinations.
- 7) Employment Registration Card (Optional)
- 8) Ration Card / Aadhaar Card / Voter ID Card
- 9) Mobile Number
- 10) Email address.

Sd/- M. M.Nayak
DISTRICT COLLECTOR & CHAIRMAN, DSC
VIZIANAGARAM

**GOVERNMENT OF ANDHRA PRADESH
APPLICATION FOR LIMITED RECRUITMENT-2016 OF BACKLOG VACANCIES
IN VIZIANAGARAM DISTRICT**

POST APPLIED FOR : LIBRARIAN GRADE-III

Application No.

1. Name of the Applicant :
2. Surname :
3. Father's / Husband Name :
4. Sex :
5. Date of Birth in words :
6. Religion :
7. Social Status (ST) Enclose :
Latest Permanent Certificate
8. Relaxation of Age if any :
9. Whether belongs to physically handicapped:
(Latest Certificate issued by the SADAREM Medical Board to be enclosed)
10. Details of educational Qualifications:
11. Marks obtained in Academic & Technical / Professional Qualification Exam

Latest Passport
Size Photo
Attested by
Gazetted Officer

Qualification	Please Specify Qualifying Examination (SSC/Inter/Technical Certificate Course)	Month & Year of Passing	Max. Marks	Marks obtained	Percentage of Marks %

12. Details of Local Candidature

Sl. No.	Class / Inter	Year of Passing	School / Place / College and University	District
1	IV			
2	V			
3	VI			
4	VII			
5	VIII			
6	IX			
7	X			

13. Address for communication along with pin code:

- Name : _____
- House No. : _____
- Village / Town : _____ Pin : _____
- Mandal : _____
- District : _____
- Phone/Mobile : _____

DECLARATION

I do hereby declare that all the above facts are true and correct. I further declare that if anything found incorrect I shall liable for termination from service with immediate effect without any prior notice.

Date:

SIGNATURE OF THE CANDIDATE

CHECK LIST		
Candidate are instructed to arrange the documents in the following order		
1	Filled in Application Form	YES/NO
2	Attested Copy of memo of SSC or equivalent certificate (for Date of Birth and Marks)	YES/NO
3	Attested copy of the Library Science Certificate	YES/NO
4	Attested copy of Intermediate marks list	YES/NO
5	Attested copy of latest caste certificate	YES/NO
6	Attested copy of study certificates from Class IV to Class X where the candidates studied	YES/NO
7	Attested copy of latest physically handicapped certificate (if applicable)	YES/NO
8	Every application should be accompanied by a self addressed and a stamped (Rs.5/-) envelope of the size of 12x28 Cms.	YES/NO