



SRI PADMAVATI MAHILA VISVAVIDYALAYAM  
(WOMEN'S UNIVERSITY), TIRUPATI

**SPECIAL RECRUITMENT DRIVE FOR SC/ST BACKLOG  
VACANCIES -2021 (Non-Teaching Post )**

**QUALIFICATIONS:**

**1. Book Bearer** : Pass in VIII Standard or an equivalent examination

**Age Limit:** The candidate should have completed 18 years of age as on 01.07.2021 and should not have completed 47 years (42+5) of age on the said date.

**Scale of pay :** Rs.13000- 40270 (as per RPS 2015 scales)

**Terms & Conditions:**

1. The prescribed application form can be downloaded from the University Website.
2. Applications received after the prescribed date will not be considered. The University will not be held responsible for any postal delay in the receipt of the applications.
3. Registration fee : Rs. 250/-
4. The University reserves the right to fill or not to fill the above vacancy notified. The existing pension scheme as per A.P. Revised pension Rules, 1980 will not be applicable to the appointee.
5. The University will not be responsible for any loss of application sent by the candidates or postal delay. Those who are in employment should route their application through proper channel.
6. Registration fee once paid will not be refunded or adjusted in any way.
7. Canvassing in any form will amount to disqualification of the candidature.

TIRUPATI

DATE: 05.08.2021

REGISTRAR

## INSTRUCTIONS TO CANDIDATES

1. Application shall be submitted along with registration fee of Rs.250/-by a Demand Draft only payable at Union Bank of India/State Bank of India drawn in favour of the Registrar, SPMVV, Tirupati. Registration fee once paid will not be refunded.
2. If the space provided in any column of the application is not sufficient to furnish full details relating to that column, a separate sheet may be attached mentioning the head of the column at the top of the sheet.
3. Attested true copies of all the testimonials, details of education qualifications along with marks statements, date of birth certificate, **attested true copy of permanent caste certificate issued by the MRO/Tahasildar** experience certificate etc. shall be enclosed to the application. All the original certificates shall be compulsorily produced for verification at the time of joining, if selected.
4. Money orders/Postal orders are not acceptable.
5. Applicants who are employed shall send their applications through the proper channel accompanied by a letter of consent obtained from the employer concerned.
6. If the applicant is selected for the post, she will be appointed to the post in the minimum pay of the time scale attached to the post and no protection of last pay drawn in the previous employment will be given unless the selection committee which selects specifically recommends such protection and the appointing authority approves it.
7. Canvassing in any form will be construed as a disqualification.
8. Applications received after the due date or incomplete or not confirming to the prescribed format in any respect will not be considered and no communication will be entertained in this regard. Any postal delay will not be considered.
9. A candidate who is found to have furnished false particulars or to have suppressed material / information or to have been found involved in unlawful activities shall be disqualified, and if appointed, will be liable to be dismissed without any notice.
10. If any candidate was found convicted by a court of law involving illegal activities at a later date of appointment, such appointment shall be cancelled automatically without any notice.
11. **The selected candidates will be governed by the Contributory Pension Scheme as per G.O.Ms.No.653, 654 & 655, Finance (Pen) Dept., dated 22.09.2004.**
12. The University reserves the right to fill or not to fill the post advertised.
13. Filled in applications in all respects should be sent to the **REGISTRAR, SRI PADMAVATI MAHILA VISVAVIDYALAYAM, TIRUPATI – 517 502** by registered post/speed post with acknowledgement due so as to reach this office on or before **31.8.2021** by 5.00 P.M. super scribed on the cover as “**Application for the post of BOOK BEARER**”.

**Date: 05.08.2021**

**REGISTRAR**